To Join Teams Meeting

 When you Open Teams in browser (Laptop) - Google Chrome works best However, we recommend you to use desktop app so you can see picture tiles on screen

Also tablet device – downloading app works for this

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Activity	< All teams	Your status is set to do not disturb. You'll only get notifications for urgent messages and from your priority co	ntacts. <u>Change settings.</u> X
		General Posts Files Class Notebook Assignments Grades +	
Chat			
Teams	Miss Duffy: St Theresa's PS		
assignments	General		
Ealendar		Upload Class Materials Find help & training	
6		S* G Brogan has added M McManus and M McCauley to the team.	
4		C G Brogan has added C Duffy to the team. 2* G Brogan has added John O'Connor and 17 others to the team.	
Files		ຄືອີ G Brogan changed team name from Miss Duffy to Miss Duffy: St Theresa's PS Glebe.	
	N I I I I I I I I I I I I I I I I I I I	G Brogan 2:14 PM Profile Join Microsoft Teams Meeting	
		Learn more about Teams	
			Meeting with G Brogan 01:10 _
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Apps		Start a new conversation. Type @ to mention someone.	
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- 2. Click on Teams (Left hand side)
- 3. Choose your class team
- 4. Click on General
- 5. Click on Join Microsoft Teams Meeting
- 6. Then Join
- 7. Check your camera is working and mute your sound when joining.
- 8. You may need to click on settings cog to change the camera to look at you
- 9. Teams Meeting is at 2pm
- 10. You can join from 1:40pm You will won't see the option to join until this time
- 11. For those having difficulties, ring the school but please take the time to have this prepared beforehand as we don't want to upset the rhythm of the meeting
- 12. Any queries when preparing email gbrogan930@c2kni.net
- 13. When you successfully get on in your preparation time, leave a message that you are on, ready to go or say hello